

Executive Functions Curriculum Scope and Sequence

Middle School Curriculum Notebook

This scope and sequence document suggests time frames for introducing each topic. Teachers should revisit topics periodically within their curriculum.

MONTH	UNIT	LESSON	PAGE	CLASSROOM APPLICATION
BEFORE SCHOOL BEGINS			2-1	Suggests a variety of ways to manage the demands of preparing for the school year
Students will:				
SEP.	Materials Management	Setting Up a Binder	3-4	Organize their classroom materials
	Time Management and Planning	Making Time for Homework	4-6	Record assignments in weekly planners
	Goal Setting	Making a Goal Map	6-4	Explore their personal and academic goals
	Study Strategies	Engaged Listening	5-7	Enhance listening and attention skills through the use of an engaging activity
OCT.	Time Management and Planning	Task Analysis	4-12	Break down and plan a long-term project
	Study Strategies	Following Written Directions	5-20	Analyze and follow written directions
		Organizing Information	5-60	Organize information using a variety of note-taking styles
Learning Strengths	Identifying Learning Strengths	8-3	Identify individual learning strengths, allowing teachers to incorporate these strengths into group and independent work	
NOV.	Materials Management	Long-Term Storage	3-11	Clean out their binder/system to avoid overstuffing while still allowing them access to previous work
		Revisit Binder Checklist	3-4	Review a checklist for organizing their binders
	Time Management and Planning	Practice Prioritizing	4-8	Prioritize assignments for their nightly homework routines
	Study Strategies	Two-Column Note Taking	5-65	Organize classroom information using the two-column method

MONTH	UNIT	LESSON	PAGE	CLASSROOM APPLICATION
DEC.	Study Strategies	Three-Column Note Taking	5-69	Organize classroom information using the three-column method
		Creating Study Plans	5-73	Plan when and how they will study for tests
		Creating a Troubleshooting Journal for Math	5-47	Devise a list of strategies to assist them in independently completing a math assignment using a troubleshooting journal
JAN.	Time Management and Planning	Reinforce Task Analysis	4-12	Break down and plan a long-term project
	Study Strategies	Analyzing Mistakes	5-85	Analyze mistakes on a graded test
		Tracking Grades	5-92	Keep track of grades and progress toward a goal
	Reading for Different Purposes	5-27	Enhance reading comprehension skills by providing a purpose for reading	
Goal Setting	SMART Goals	6-9	Create a goal using the SMART goal-setting criteria	
FEB.	Study Strategies	Tips for Editing	5-46	Engage in strategies to support the editing process
	Decision Making and Problem Solving	Making Quick Decisions	7-17	Engage in strategies to support the decision-making process
	Study Strategies	Review Organizing Information	5-60	Organize information using a variety of note-taking styles
Test-Taking Strategies		5-78	Generate criteria to create a project rubric	
MAR.	Learning Strengths	Experiencing Multiple Intelligences	8-11	Apply different learning strengths
	Study Strategies	Revisit Tips for Editing (using a current paper)	5-46	Explore strategies for taking tests
		Reinforce Analyzing Mistakes	5-85	Analyze mistakes on a graded test
APR.	Decision Making and Problem Solving	Making Tough Decisions	7-4	Reflect upon outcomes to determine actions for important decisions
	Goal Setting	Review SMART Goals	6-9	Create a goal using the SMART goal-setting criteria
MAY	Study Strategies	Creating Study Plans	5-73	Review how to plan when and how they will study for exams or cumulative assessments
		Reinforce Learning Strengths	8-3	Incorporate appropriate study strategies into a study plan based on the My Learning Strengths Profile