



NOT FOR REPLICATION

 School Specialty
Planning & Student Development

CLASS
RECORD

.....
www.schoolspecialty.com • 1.888.388.3224

SUBSTITUTE'S PAGE

SPECIAL HEALTH INFORMATION			
Name	Notes		
EMERGENCY PROCEDURES			
Fire Drill	First Aid		
Storm Drill	Nurse's Schedule		
PUPILS ABLE TO SUPPLY RELIABLE INFORMATION		PUPILS WITH SPECIAL DUTIES OR ASSIGNMENTS	
AUDIO-VISUAL EQUIPMENT PROCUREMENT PROCEDURES		INDIVIDUAL SPECIAL CLASSES	
		Name	Class
		Day/Time	
ROUTINE PROCEDURES		NOTES FOR THE SUBSTITUTE	
Opening and Attendance			
Recess			
Noon			
Dismissal			

SEATING CHARTS

Class _____ Period _____ Room _____

9							
8							
7							
6							
5							
4							
3							
2							
1							
	1	2	3	4	5	6	7

Class _____ Period _____ Room _____

9							
8							
7							
6							
5							
4							
3							
2							
1							
	1	2	3	4	5	6	7

SEATING CHARTS

Class _____ Period _____ Room _____

9							
8							
7							
6							
5							
4							
3							
2							
1							
	1	2	3	4	5	6	7

Class _____ Period _____ Room _____

9							
8							
7							
6							
5							
4							
3							
2							
1							
	1	2	3	4	5	6	7

SEATING CHARTS

Class _____ Period _____ Room _____

9							
8							
7							
6							
5							
4							
3							
2							
1							
	1	2	3	4	5	6	7

Class _____ Period _____ Room _____

9							
8							
7							
6							
5							
4							
3							
2							
1							
	1	2	3	4	5	6	7

STUDENT NAME	ADDRESS	HOME PHONE NUMBER	EMERGENCY PHONE NUMBER
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			

NOT FOR REPLICATION

Semester Distribution	A	B	C	D	F	Total
Number Receiving						

	6th Week					7th Week					8th Week					9th Week					Extra Week					Daily Average	Test	Grade	1st Quarter	2nd Quarter	Average	Semester Test	Final Grade					
	M	T	W	T	F	M	Y	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F													
1																													1									
2																														2								
3																														3								
4																														4								
5																														5								
6																														6								
7																														7								
8																														8								
9																														9								
10																														10								
11																														11								
12																														12								
13																														13								
14																														14								
15																														15								
16																														16								
17																														17								
18																														18								
19																														19								
20																														20								
21																														21								
22																														22								
23																														23								
24																														24								
25																														25								
26																														26								
27																														27								
28																														28								
29																														29								
30																														30								
31																														31								
32																														32								
33																														33								
34																														34								
35																														35								
36																														36								
37																														37								
38																														38								
39																														39								
40																														40								

NOT FOR REPLICATION

NOT FOR REPLICATION

1481880

9/10 WEEK CLASS RECORD BOOK

- 6³/₄" x 11"
- 40 STUDENTS



MADE IN USA