

Digital Catalogs

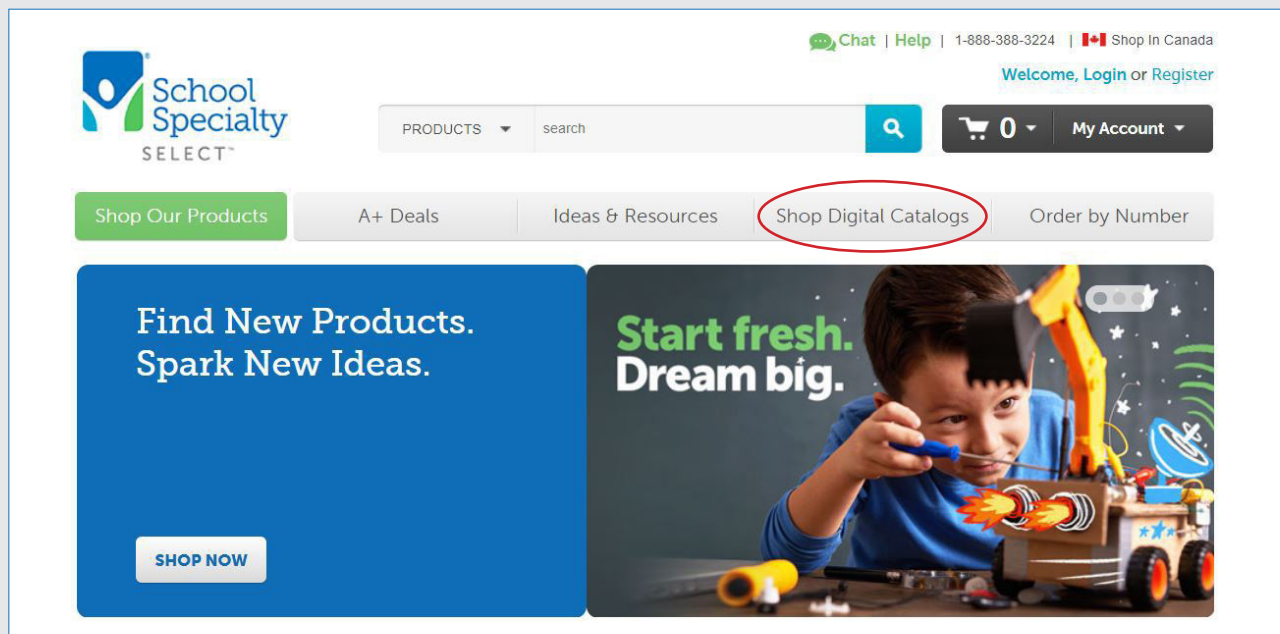
Welcome to School Specialty Online! Below are some instructions to help you navigate our digital catalogs.

Login:

- Visit SchoolSpecialty.com. Select **Sign In/Create Account** in the top right corner.
- Choose **Continue & Login** under **Continue as a School or Business User** ordering with your school organization.
- Enter your user name and password, click **Login**.





Shopping through a Digital Catalog is easy when using the tools provided:

- From any page access the digital catalogs by selecting the Shop Digital Catalogs tab.
- Select from the list of available catalogs to see an exact replica of the paper catalog.






Navigate the Digital Catalog in 4 Easy Ways


Navigate the digital catalog in 4 easy ways:

- 1 Click the **Next**  or **Previous**  buttons located at the top of each page to turn the pages
- 2 If you know where the item is located in the book, you can jump directly to the desired page by **entering the number** in the navigation bar above and clicking 
- 3 Not sure where to start? Enter the product name, short description or item number in the **search box** in the navigation bar above and click  *Example: Toner*
- 4 Use the **Index** to locate the item. Then click on the page number and jump directly to that page. (Note: Index not available in all catalogs)

Resize the page for easy viewing:

- Click directly on any page to  **Zoom In** and begin shopping. Click the  **Zoom In** again for an even closer view.
- Click  **Zoom Out** to restore the page view to the original size.

Add items to your cart:

- 1 Click directly on any page to  **Zoom In**. Item links are not active at the fully zoomed out view.
- 2 Click on an **item number** to add it to your cart.