



HAMMOND
& STEPHENS

STUDENT

Planner

PLANNING

the **ROAD** to

SUCCESS

A good plan is like a road map:
it shows the final destination and
usually the best way to get there.

H. Stanley Judd

Use this book for recording all your school assignments and activities or events related to school, home, and the community. Managing your time more effectively by planning ahead leads you on the Road to Successful Learning.

Property of:

Name

Address

City

State

Zip

Phone

School Name

School Phone

Grade
Level

School
Year

In Case of an Emergency, Please Notify:

Name

Relationship

Address

City

State

Zip

Home
Phone

Work
Phone

Begin by developing your skills in setting goals, managing your time and studying more effectively.

GOAL SETTING

helps you get to where you would like to be. When setting goals, know your goals can be reached. Prioritize and plan how you are going to achieve your goals. Set time limits, review your progress, and reward yourself once a goal has been achieved.

TIME MANAGEMENT helps you achieve the things you need and would like to do. Organize your time by using this student planner each day. Prepare a schedule for studying and other activities. Prioritize your work to be accomplished. When using this planner,

- 1 Enter the month and dates at the beginning of each week.
- 2 Record all assignments the same day they are assigned. Include the due dates and any special instructions pertaining to the assignments.
- 3 Schedule time for each assignment.
- 4 Jot down any extracurricular activities or personal commitments.
- 5 Record test and due dates on long-term projects and reports.
- 6 Mark the column under **Done** ✓ after completion of an assignment.

Month October

Date		Done ✓
2	THURSDAY	
Algebra - p. 101 Prob. 1-10 (10/21)	6:30-7:30	X
World History - read Ch. 7. p. 125-144 (10/21)	8:00-9:00	6
Basketball Practice	4:30-5:30	X
Review for quiz in World History on Thursday		5

EFFECTIVE STUDYING helps you achieve better grades in your subjects while making learning easier. At school, listen well, take good notes and ask questions. Use the student planner for organizing all your daily assignments and activities. At home, set aside a specific time each night for studying. Choose an area that is well-lighted, quiet and free from distractions. Start with the most difficult and least favorite subjects. Take a break every hour.

Begin your journey in the right direction on the ROAD TO SUCCESSFUL LEARNING!

CLASS SCHEDULE

Period	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Subject Period/Time						
2 Subject Period/Time						
3 Subject Period/Time						
4 Subject Period/Time						
5 Subject Period/Time						
6 Subject Period/Time						
7 Subject Period/Time						
8 Subject Period/Time						
9 Subject Period/Time						

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Period	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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3 Subject Period/Time						
4 Subject Period/Time						
5 Subject Period/Time						
6 Subject Period/Time						
7 Subject Period/Time						
8 Subject Period/Time						
9 Subject Period/Time						

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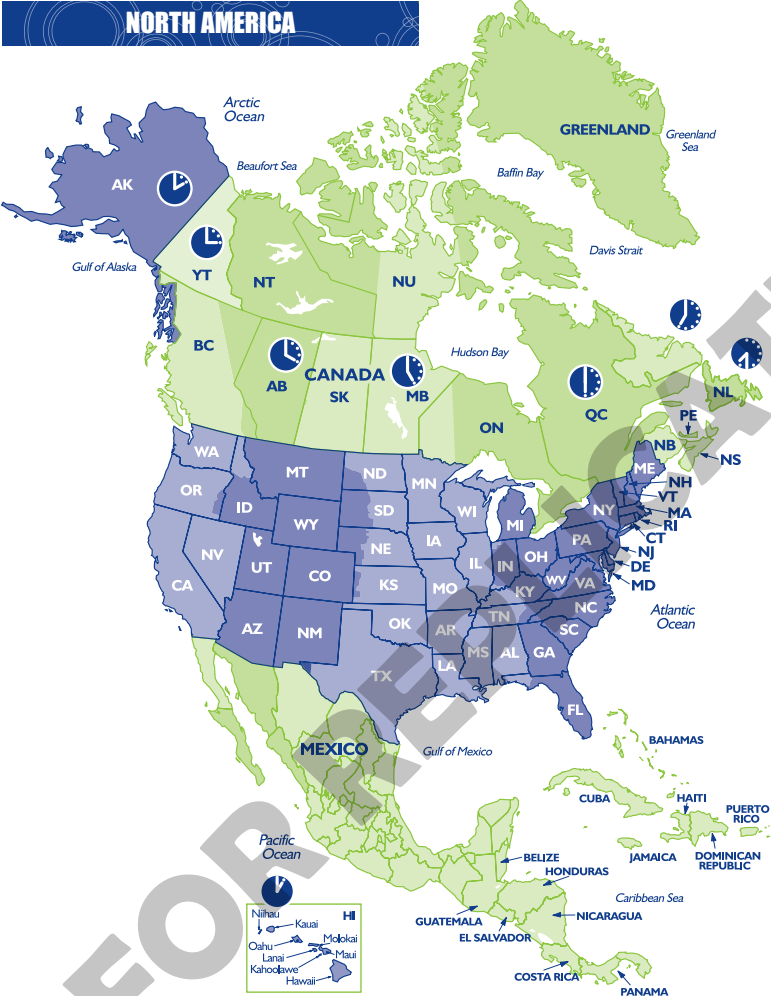
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Date **THURSDAY** **Done ✓**

Date **FRIDAY** **Done ✓**

Date **SATURDAY** **Done ✓** **Date** **SUNDAY** **Done ✓**

NORTH AMERICA



GEOGRAPHY

Canada

Ottawa

10 Provinces / 3 TerritoriesCapital

- AB Alberta..... Edmonton
- BC British Columbia..... Victoria
- MB Manitoba..... Winnipeg
- NB New Brunswick..... Fredericton
- NL Newfoundland & Labrador..... St. John's

- NT Northwest Territories..... Yellowknife
- NS Nova Scotia..... Halifax
- NU Nunavut..... Iqaluit
- ON Ontario..... Toronto
- PEI Prince Edward Island..... Charlottetown
- QC Quebec..... Quebec City
- SK Saskatchewan..... Regina
- YT Yukon..... Whitehorse

GEOGRAPHY

United States

Washington, D.C.	MT Montana.....Helena
50 StatesCapital	NE Nebraska.....Lincoln
AL Alabama.....Montgomery	NV Nevada.....Carson City
AK Alaska.....Juneau	NH New Hampshire.....Concord
AZ Arizona.....Phoenix	NJ New Jersey.....Trenton
AR Arkansas.....Little Rock	NM New Mexico.....Santa Fe
CA California.....Sacramento	NY New York.....Albany
CO Colorado.....Denver	NC North Carolina.....Raleigh
CT Connecticut.....Hartford	ND North Dakota.....Bismarck
DE Delaware.....Dover	OH Ohio.....Columbus
FL Florida.....Tallahassee	OK Oklahoma.....Oklahoma City
GA Georgia.....Atlanta	OR Oregon.....Salem
HI Hawaii.....Honolulu	PA Pennsylvania.....Harrisburg
ID Idaho.....Boise	RI Rhode Island.....Providence
IL Illinois.....Springfield	SC South Carolina.....Columbia
IN Indiana.....Indianapolis	SD South Dakota.....Pierre
IA Iowa.....Des Moines	TN Tennessee.....Nashville
KS Kansas.....Topeka	TX Texas.....Austin
KY Kentucky.....Frankfort	UT Utah.....Salt Lake City
LA Louisiana.....Baton Rouge	VT Vermont.....Montpelier
ME Maine.....Augusta	VA Virginia.....Richmond
MD Maryland.....Annapolis	WA Washington.....Olympia
MA Massachusetts.....Boston	WV West Virginia.....Charleston
MI Michigan.....Lansing	WI Wisconsin.....Madison
MN Minnesota.....St. Paul	WY Wyoming.....Cheyenne
MS Mississippi.....Jackson	
MO Missouri.....Jefferson City	PR Puerto Rico.....San Juan

Mexico

Mexico City	
32 StatesCapital	17 Nayarit.....Tepic
1 Aguascalientes.....Aguascalientes	18 Nuevo León.....Monterrey
2 Baja California.....Mexicali	19 Oaxaca.....Oaxaca
3 Baja California Sur.....La Paz	20 Puebla.....Puebla
4 Campeche.....Campeche	21 Querétaro.....Querétaro
5 Chiapas.....Tuxtla Gutiérrez	22 Quintana Roo.....Chetumal
6 Chihuahua.....Chihuahua	23 San Luis Potosí.....San Luis Potosí
7 Coahuila.....Saltillo	24 Sinaloa.....Culiacán
8 Colima.....Colima	25 Sonora.....Hermosillo
9 Durango.....Durango	26 Tabasco.....Villahermosa
10 Guanajuato.....Guanajuato	27 Tamaulipas.....Ciudad Victoria
11 Guerrero.....Chilpancingo	28 Tlaxcala.....Tlaxcala
12 Hidalgo.....Pachuca	29 Veracruz.....Jalapa
13 Jalisco.....Guadalajara	30 Yucatán.....Mérida
14 Mexico.....Toluca	31 Zacatecas.....Zacatecas
15 Michoacán.....Morelia	32 Federal District.....Mexico City
16 Morelos.....Cuernavaca	

WEIGHTS AND MEASURES

STANDARD

METRIC

Linear Measure

1 foot (ft.)	12 inches
1 yard (yd.)	3 feet
1 rod (rd.)	5½ yards
1 mile (mi.)	1,760 yards = 5,280 ft.
1 furlong (fur.)	40 rods = 660 ft.
1 statute mile (mi.)	8 furlongs
1 league (l.)	3 miles

1 centimeter (cm)	10 millimeters
1 decimeter (dm)	10 centimeters
1 meter (m)	10 decimeters
1 dekameter (dam)	10 meters
1 hectometer (hm)	10 dekameters
1 kilometer (km)	10 hectometers

Square Measure

1 sq. foot (ft. ²)	144 sq. inches
1 sq. yard (yd. ²)	9 sq. feet
1 sq. rod (rd. ²)	30¼ sq. yards
1 acre	4,840 sq. yards
1 sq. mile (mi. ²)	640 acres
1 township	36 sq. miles

1 sq. centimeter (cm ²)	100 sq. millimeters
1 sq. decimeter (dm ²)	100 sq. centimeters
1 sq. meter (m ²)	100 sq. decimeters
1 sq. dekameter (dam ²)	100 sq. meters
1 sq. hectometer (hm ²)	100 sq. dekameters
1 sq. kilometer (km ²)	100 sq. hectometers

Cubic Measure

1 cu. foot (ft. ³)	1,728 cu. inches
1 cu. yard (yd. ³)	27 cu. feet
1 board foot	144 cu. inches
1 cord (cd.)	128 cu. feet

1 cu. centimeter (cm ³)	1,000 cu. millimeters
1 cu. decimeter (dm ³)	1,000 cu. centimeters
1 cu. meter (m ³)	1,000 cu. decimeters

Liquid Measure

1 pint (pt.)	2 cups
1 quart (qt.)	2 pints
1 gallon (gal.)	4 quarts
1 barrel (bar.)	31½ gallons

1 centiliter (cl)	10 milliliters
1 deciliter (dl)	10 centiliters
1 liter (l)	10 deciliters
1 dekaliter (dal)	10 liters
1 hectoliter (hl)	10 dekaliters
1 kiloliter (kl)	10 hectoliters

Weights

1 dram (dr.)	27¼ grains
1 ounce (oz.)	16 drams
1 pound (lb.)	16 ounces
1 hundredweight (cwt.)	100 pounds
1 ton (t.)	20 hundredweight

1 centigram (cg)	10 milligrams
1 decigram (dg)	10 centigrams
1 gram (g)	10 decigrams
1 dekagram (dag)	10 grams
1 hectogram (hg)	10 dekagrams
1 kilogram (kg)	10 hectograms
1 quintal	100 kilograms
1 ton (t.)	10 quintals

Dry Measure

1 quart (qt.)	2 pints
1 peck (pk.)	8 quarts
1 bushel (bu.)	4 pecks
1 barrel (bar.)	105 quarts

Temperature Conversions

- A Fahrenheit degree is smaller than a Celsius (Centigrade) degree, one Fahrenheit degree being $\frac{5}{9}$ of a Celsius degree.
- To convert Fahrenheit degrees into Celsius, subtract 32, multiply by 5, and divide by 9.
- To convert Celsius into Fahrenheit, multiply by 9, divide by 5, and add 32.
- The freezing point of water is 32°F, 0°C; the boiling point is 212°F, 100°C.

NOT FOR REPLICATION

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- Undated



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