



NOT FOR REPLICATION

 School Specialty  
*Planning & Student Development*

CLASS  
**RECORD**

.....  
[www.schoolspecialty.com](http://www.schoolspecialty.com) • 1.888.388.3224

# Substitute Information

## SCHOOL SCHEDULE

School Begins

A.M. Break

Lunch

School Resumes

P.M. Break

Dismissal

## CLASSROOM SCHEDULE

Class Begins

No. of Students

Class Ends

Lunch Time

Lunch Count

## GET HELP FROM

Teacher(s)

Student(s)

Secretary

Principal

Counselor

Nurse

Custodian

Transportation

## DISCIPLINE PROCEDURES

## DISMISSAL PROCEDURES

## EMERGENCY PROCEDURES

## DISASTER PROCEDURES

## HEALTH/MEDICAL INFORMATION

Student(s) with Special Needs

Nurse Schedule

First Aid

## AUDIO-VISUAL EQUIPMENT PROCUREMENT PROCEDURES

## NOTES

# Student Roster

| STUDENT NAMES | PARENT/GUARDIAN NAMES | HOME PHONE | WORK PHONE |
|---------------|-----------------------|------------|------------|
| 1             |                       |            |            |
| 2             |                       |            |            |
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| 14            |                       |            |            |
| 15            |                       |            |            |
| 16            |                       |            |            |
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| 19            |                       |            |            |
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| 29            |                       |            |            |
| 30            |                       |            |            |
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| 37            |                       |            |            |
| 38            |                       |            |            |
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| 40            |                       |            |            |

NOT FOR REPLICATION

# Parent Conferences

| ADDRESS | DATE/TIME | DATE/TIME | COMMENTS |
|---------|-----------|-----------|----------|
|         |           |           | 1        |
|         |           |           | 2        |
|         |           |           | 3        |
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|         |           |           | 37       |
|         |           |           | 38       |
|         |           |           | 39       |
|         |           |           | 40       |

NOT FOR REPLICATION

# Seating Plans

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CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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NOT FOR REPLICATION

# Seating Plans

CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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CLASS \_\_\_\_\_ PERIOD \_\_\_\_\_ ROOM \_\_\_\_\_

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NOT FOR REPLICATION

# FIRST QUARTER

|              |        |        |        |        |   |         |
|--------------|--------|--------|--------|--------|---|---------|
| No. In Class | A or E | B or S | C or M | D or I | F | Quarter |
|              |        |        |        |        |   |         |

PERIOD \_\_\_\_\_ SEMESTER \_\_\_\_\_

| Subject   | 1st WEEK |   |   |   |   | 2nd WEEK |   |   |   |   | 3rd WEEK |   |   |   |   | 4th WEEK |   |   |   |   | 5th WEEK |   |   |   |   |
|---|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|
|   | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F |
| Indicate Calendar Date  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| Grade   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| THE BLANK COLUMNS AT THE RIGHT MAY BE USED TO INDICATE ASSIGNMENTS. |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| ▼ STUDENT ID. NO. AND/OR NAME ▼                                     |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| Text Book Number  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 1   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 2   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 3   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 4   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 5   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 6   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 7   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 8   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 9   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 10  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 11  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 12  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 13  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 14  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 15  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 16  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 17  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 18  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 19  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 20  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 21  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 22  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 23  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 24  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 25  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 26  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 27  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 28  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 29  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 30  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 31  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 32  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 33  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 34  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 35  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 36  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 37  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 38  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 39  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 40  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |

NOT FOR REPLICATION





# SECOND QUARTER

|              |        |        |        |        |   |         |
|--------------|--------|--------|--------|--------|---|---------|
| No. In Class | A or E | B or S | C or M | D or I | F | Quarter |
|              |        |        |        |        |   |         |

PERIOD \_\_\_\_\_ SEMESTER \_\_\_\_\_

| Subject  | 1st WEEK |   |   |   |   | 2nd WEEK |   |   |   |   | 3rd WEEK |   |   |   |   | 4th WEEK |   |   |   |   | 5th WEEK |   |   |   |   |
|--|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|
|  | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F |
| Indicate Calendar Date   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| Grade  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| THE BLANK COLUMNS AT THE RIGHT<br>MAY BE USED TO INDICATE ASSIGNMENTS. |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| ▼ STUDENT ID. NO. AND/OR NAME ▼  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 1  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 2  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 3  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 4  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 5  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 6  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 7  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 8  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 9  |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 10   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 11   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 12   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 13   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 14   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 15   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 16   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 17   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 18   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 19   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 20   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 21   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 22   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 23   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 24   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 25   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 26   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 27   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 28   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 29   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 30   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 31   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 32   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 33   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 34   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 35   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 36   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 37   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 38   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 39   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |
| 40   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |

NOT FOR REPLICATION

|                   |   |   |   |   |   |       |
|-------------------|---|---|---|---|---|-------|
| DISTRIBUTION      | A | B | C | D | F | TOTAL |
| NUMBER RECEIVING  |   |   |   |   |   |       |
| PERCENT RECEIVING |   |   |   |   |   | 100   |

|              |        |        |       |        |   |         |
|--------------|--------|--------|-------|--------|---|---------|
| No. In Class | A or E | B or S | Cor M | D or I | F | Quarter |
|              |        |        |       |        |   |         |

**FIRST SEMESTER**

| 6th WEEK |   |   |   |   | 7th WEEK |   |   |   |   | 8th WEEK |   |   |   |   | 9th WEEK |   |   |   |   | 10th WEEK |   |   |   |   | Daily Average | Exam | Grade | First Quarter | Second Quarter | Semester Exam | Final |  |
|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|-----------|---|---|---|---|---------------|------|-------|---------------|----------------|---------------|-------|--|
| M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M         | T | W | T | F |               |      |       |               |                |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       | 1             |                |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 2              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 3              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 4              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 5              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 6              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 7              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 8              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 9              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 10             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 11             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 12             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 13             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 14             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 15             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 16             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 17             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 18             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 19             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 20             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 21             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 22             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 23             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 24             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 25             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 26             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 27             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 28             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 29             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 30             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 31             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 32             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 33             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 34             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 35             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 36             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 37             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 38             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 39             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 40             |               |       |  |

NOT FOR REPLICATION







|                   |   |   |   |   |   |       |
|-------------------|---|---|---|---|---|-------|
| DISTRIBUTION      | A | B | C | D | F | TOTAL |
| NUMBER RECEIVING  |   |   |   |   |   |       |
| PERCENT RECEIVING |   |   |   |   |   | 100   |

|              |        |        |       |        |   |         |
|--------------|--------|--------|-------|--------|---|---------|
| No. In Class | A or E | B or S | Cor M | D or I | F | Quarter |
|              |        |        |       |        |   |         |

**SECOND SEMESTER**

| 6th WEEK |   |   |   |   | 7th WEEK |   |   |   |   | 8th WEEK |   |   |   |   | 9th WEEK |   |   |   |   | 10th WEEK |   |   |   |   | Daily Average | Exam | Grade | Third Quarter | Fourth Quarter | Semester Exam | Final |  |
|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|----------|---|---|---|---|-----------|---|---|---|---|---------------|------|-------|---------------|----------------|---------------|-------|--|
| M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M        | T | W | T | F | M         | T | W | T | F |               |      |       |               |                |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       | 1             |                |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 2              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 3              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 4              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 5              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 6              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 7              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 8              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 9              |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 10             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 11             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 12             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 13             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 14             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 15             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 16             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 17             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 18             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 19             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 20             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 21             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 22             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 23             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 24             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 25             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 26             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 27             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 28             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 29             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 30             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 31             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 32             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 33             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 34             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 35             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 36             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 37             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 38             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 39             |               |       |  |
|          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |          |   |   |   |   |           |   |   |   |   |               |      |       |               | 40             |               |       |  |

NOT FOR REPLICATION

**INSTRUCTIONS:**

Fill in each test date. If student passes test, a (✓) mark is to be inserted on the line with name. If test is not mastered, leave blank.

▼ STUDENT ID. NO. AND/OR NAME ▼

TEST DATE

MASTERY TEST

- 1
- 2
- 3
- 4
- 5
- 6
- 7
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NOT FOR REPLICATION

TEST DATE

MASTERY TEST

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NOT FOR REPLICATION





NOT FOR REPLICATION

NOT FOR REPLICATION

1473656

## 9/10 WEEK CLASS RECORD BOOK

- 8 1/2" X 11"
- 40 STUDENTS
- 8 SUBJECT
- GREEN/RED



8 85634 29736 7

MADE IN USA