

**Dear School Specialty Customer**

*Re: Legal Entity Change and Banking Change*

We are writing to inform you that the business, assets and operations of School Specialty Inc, have been acquired by an entity formed by TCW Asset Management Company, LLC, Cerberus Capital Management, and Lantern Capital Partners. The transaction was completed on September 15, 2020. While the transaction is not expected to have any impact on day-to-day operations, due to the structure of the transaction, our company will operate as a new legal entity. **As such, we will be transitioning from School Specialty, Inc. (FEIN# 39-0971239) to School Specialty, LLC. (FEIN# 85-2162684). In addition, our operations which had been transacting under Delta Education, LLC (FEIN# 52-2328764) have transitioned to School Specialty, LLC (FEIN#85-2162684).** A new W9 is attached. To facilitate a smooth transition with our customers, we will have the ability to receive and process purchase orders, and invoice and process payments under the old FEIN during a transitional period. This said, we would like to work with you to update your systems and records as soon as possible.

With regards to the transaction referenced above, this is a very favorable development for School Specialty and not only strengthens our ability to continue to serve you, but enables us to further invest in and improve our business and enhance the customer experience. The investment groups sponsoring this transaction have been involved in our business for several years and have a strong appreciation for not only the uniqueness of School Specialty's value proposition, but also our longstanding commitment to the education market.

Like you, we have been working hard every day to weather the significant and continuously evolving impact of the COVID-19 pandemic. Fortunately, our strong customer relationships, subject matter expertise and deep product assortment and capabilities have enabled us to continue to support administrators and educators across the country during these unique times. This transaction strengthens our ability to do so for the near term and for many years to come.

**In addition, our banking partner will be changing to PNC Bank. Because of this, our remittance information will immediately change to the following:**

**Payment Remit to Lockbox:**

School Specialty, LLC  
PO Box 825640  
Philadelphia, PA 19182-5640

**ACH/Wires Bank Information:**

Account Number:	8026473435
ABA (Routing) Number for ACH/Wires:	031207607
Account Type:	Checking Account
Depositor Account Title:	School Specialty, LLC
International SWIFT code:	PNCCUS33
Remittance email:	<a href="mailto:arrequests@schoolspecialty.com">arrequests@schoolspecialty.com</a>

Please make sure you update your accounts payable systems with this new information. If you use online banking and/or have your bank generate your payments, please update the address for these payments with your bank.

---

ALL OUR BRANDS SHOWN BELOW NOW OPERATE AS PART OF SCHOOL SPECIALTY, LLC (FEIN# 85-2162684).



Questions? Contact our billing department at 800.305.0174, option 5, or email us at [billing@schoolspecialty.com](mailto:billing@schoolspecialty.com). Thanks as always for choosing us as your partner in the educational mission we share.